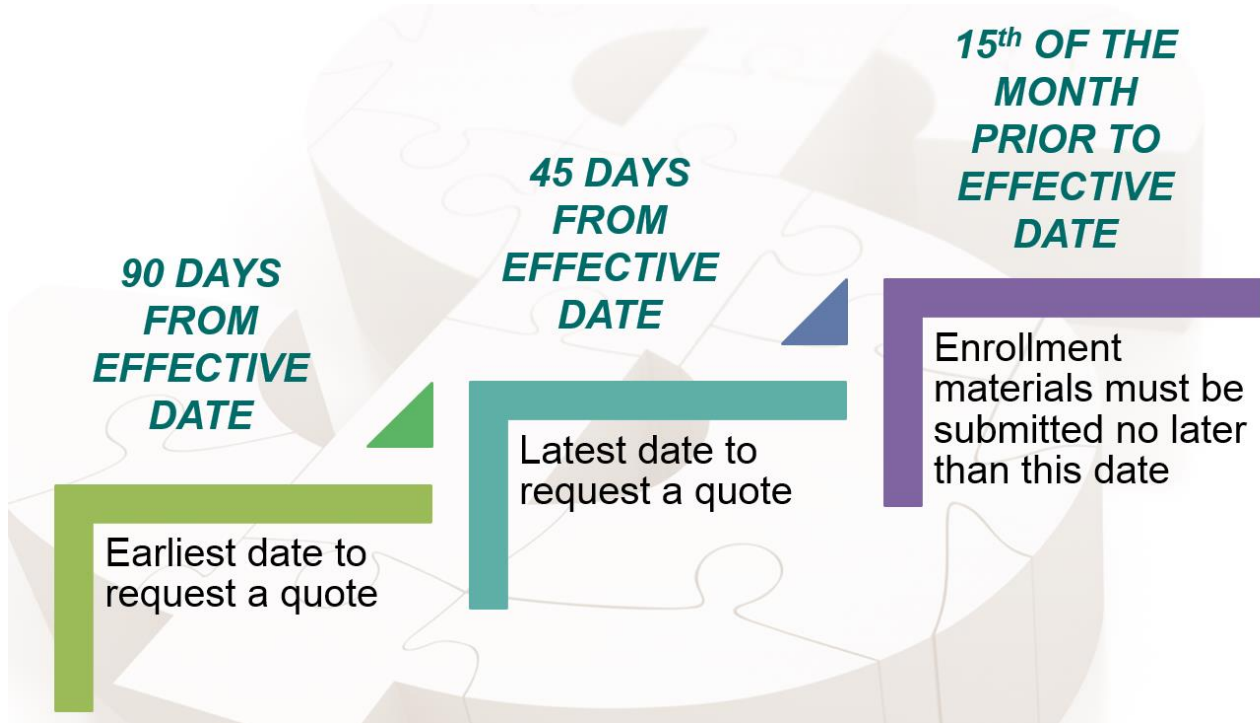


Optima Health BusinessEDGE®

Underwritten Quote Submission Checklist



Existing Optima Health Group

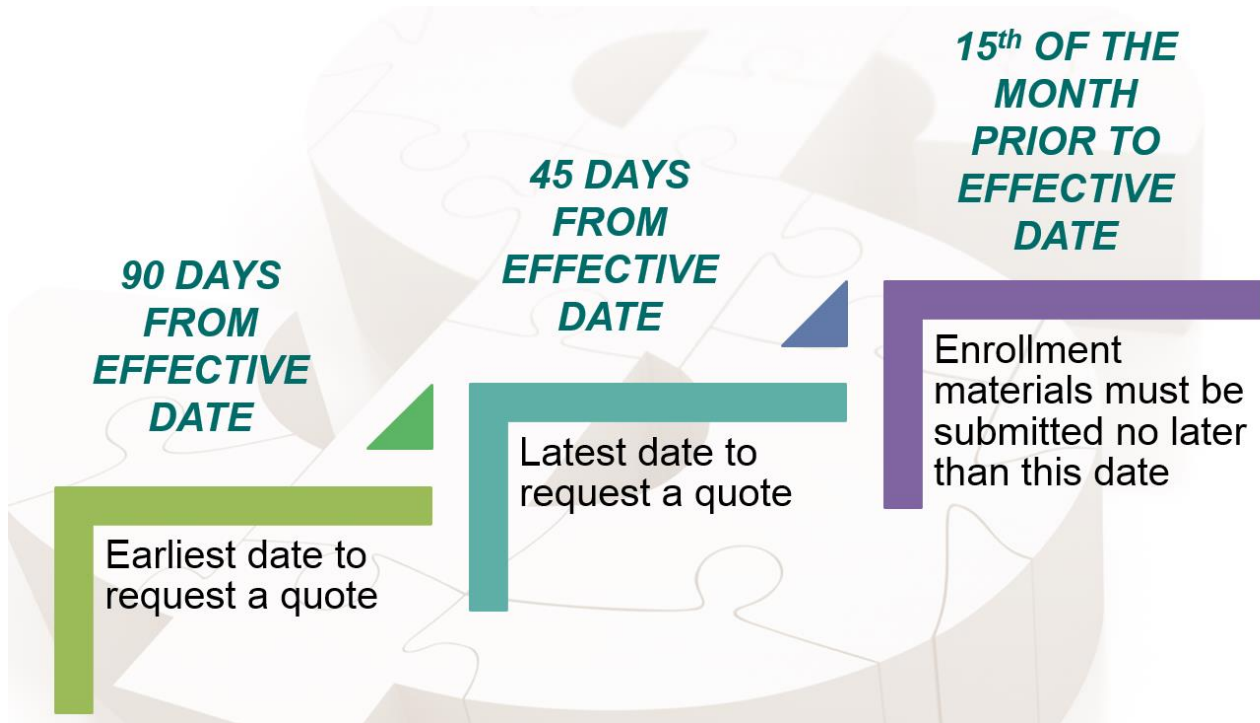
- ✓ Ask for an Underwritten Quote
- ✓ Employee Applications for new prospects

New Opportunity for Optima Health

- ✓ Group Application
- ✓ Employee Applications (or GRx census for 20 or more enrolling employees)
- ✓ Current Census (including COBRA) & Plan Split
- ✓ Current Rates, Current Benefits
- ✓ Renewal Rates (when available)

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Enrollment Checklist



Needed no later than the 15th of the month prior to the effective date

- ✓ Employer Contract
- ✓ Completed Employee Applications
- ✓ Waivers
- ✓ VEC
- ✓ Payment for first month (*actually needs to be in at least 10 days prior to effective date*)
- ✓ Bank Draft Paperwork

Needed before effective date

- ✓ Signed copy of the Stop Loss Policy